



# ***ALBANY CREEK STATE HIGH SCHOOL***

## **YEAR 7 REQUIREMENTS 2023**

This is a list of the basic requirements needed by your child to begin the new school year. This list has been carefully prepared by the teachers with specific items listed. By obtaining your book pack requirement through our supplier Olympia Office Products you will obtain exactly the correct items required (saving you time and money).

You may place your order in any of the following ways.

### **By Website:**

You can order on your school website at [www.albanycreekshs.eq.edu.au](http://www.albanycreekshs.eq.edu.au) and click on the booklist link [Albany Creek State High School - My Booklist \(officebrands.com.au\)](http://Albany Creek State High School - My Booklist (officebrands.com.au)) and follow the prompts to place your order.

Or

Go to [www.olympiaschoolsupplies.com.au](http://www.olympiaschoolsupplies.com.au). Click on the "Order Your Booklist" banner at the top of the front page and type in the access for your school which is **Albany Creek State High School** and then follow the prompts to place your order.

Payment options online are Visa, Mastercard and Zip Pay.

**By Post or in Person:** Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains 4108. Office Hours are Monday to Friday 8.30am to 4.45pm (payment form on back page)

**By Fax or Email:** Fax (07) 3275 1120 or email at [sales@olympiaonline.com.au](mailto:sales@olympiaonline.com.au).

### **Special Lay-By Option:**

Fill in your booklist form and bring into our office at Coopers Plains by 12 December 2022 and pay a \$20.00 (Non-Refundable) deposit for each pack submitted. Your book pack will be picked and packed and ready for you to collect and pay the balance at our office from the week commencing 9 January 2021. **This option is not available online.**

**Home Delivery** has been subsidised by Olympia Office Products and is available at a small cost of **\$9.95 per DELIVERY ADDRESS** per school (regardless of the number of packs delivered). Please ensure all your family orders are placed TOGETHER, otherwise you will be charged for each pack. We DO NOT phone prior to delivery. If you are not home your order will be left in a safe dry place. Alternatively, you may choose to have your order delivered to your work address. Packing and distribution will begin on 15 November 2022 and will continue until ALL orders are processed.

**Pick Up – Olympia Office Products (No delivery fee)** of orders is also available. You must wait until you receive an email or phone call from Olympia Office Products to advise you that your order is ready. Pick up is only available from Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains from Monday to Friday between 9.00am and 4.30pm once you have been advised that your order is ready for collection. This is a great option if you are going away on holidays over the Christmas period.

**ALL ORDERS ARE TO BE SUBMITTED BY 16 DECEMBER 2022**

**PLEASE NOTE: ORDER FORMS WILL NOT BE ACCEPTED AT SCHOOL OFFICE.**

Orders can be placed after this date for home delivery and collection from Olympia Office Products, however, they will be picked and packed after orders that have been placed on time have been completed. This can take between 5 to 15 working days for late orders. By placing your order on time, you will be ensured that your child starts the new school year with all of their required products.

**OLYMPIA  
OFFICE PRODUCTS**

**[www.olympiaschoolsupplies.com.au](http://www.olympiaschoolsupplies.com.au)**

Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains, Qld 4103 Ph: (07) 3275 1122, Fax: (07) 3275 1120,  
E-mail: [sales@olympiaonline.com.au](mailto:sales@olympiaonline.com.au) Web: [www.olympiaschoolsupplies.com.au](http://www.olympiaschoolsupplies.com.au)

**Office Hours: Monday to Friday 8.30am – 4.45pm. Christmas Office Closures: 23 December 2022 to 3 January 2023**  
**Orders may still be placed online over this period and will be actioned upon return. Deliveries are still made over this period.**

## ALBANY CREEK STATE HIGH SCHOOL

### YEAR 7 STATIONERY ORDER FORM 2023

*STUDENT NAME* \_\_\_\_\_

*STREET* \_\_\_\_\_ *TELEPHONE* \_\_\_\_\_

*SUBURB/TOWN* \_\_\_\_\_ *POSTCODE* \_\_\_\_\_

#### YEAR 7 REQUIREMENTS

5 Subject Books should not be purchased for exercise books.  
 These books do not allow teachers to collect individual subject books and give feedback to students and parents.

All students should have a USB to support their studies and assessment.  
 It is recommended that all books and stationery should be clearly labelled with the student's name and protected with exercise book covers or contact. (These are available on the booklist website as the last item book covers contact and labels)

DESCRIPTION	PRICE EACH	Quantity Required	Quantity Ordered	TOTAL PRICE
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#### YEAR 7 COMPULSORY STATIONERY REQUIREMENTS

##### COMPULSORY ITEMS – ALL STUDENTS

##### GENERAL STATIONERY

A4 Ruled Pad	\$ 1.60	1		
Scissors 210mm	\$ 1.90	1		
Glue Stick 35g Staedtler	\$ 1.90	1		
Ruler 30cm Plastic	\$ 0.45	1		
Eraser – Micador Large in Sleeve	\$ 0.50	1		
Pencil Sharpener in Barrel	\$ 0.70	1		
Ballpoint Pen - Blue	\$ 0.30	4		
Ballpoint Pen – Red	\$ 0.30	2		
Ballpoint Pen - Black	\$ 0.30	2		
Lead Pencil – HB Micador	\$ 0.30	4		
Coloured Pencils – Staedtler Pack 12	\$ 2.40	1		
Highlighter – Yellow	\$ 0.70	1		
Highlighter – Green	\$ 0.70	1		
Highlighter – Orange	\$ 0.70	1		
USB 16GB	\$ 6.95	1		
Pencil Case 34cm x 17cm	\$ 2.45	1		
Calculator – Casio FX82AUplusII 2 <sup>nd</sup> Edition	\$ 38.95	1		

##### ENGLISH

A4 Exercise Book 64 Page	\$ 1.00	2		
Document Wallet Foolscap Cardboard	\$ 0.65	1		
A4 Document Wallet Plastic with button closure	\$ 0.75	1		
A4 Ruled Pad	\$ 1.60	1		

## YEAR 7 COMPULSORY STATIONERY REQUIREMENTS (Continued)

### HEALTH AND PHYSICAL EDUCATION

A4 Exercise Book 64 Page	\$ 1.00	1		
Document Wallet Foolscap Cardboard	\$ 0.65	1		
Sunscreen Probloc SPF 50+ 125ML TUBE	\$ 10.95	1		
School Hat (Available from Uniform Shop)				

### JAPANESE

A4 Display Folder	\$ 1.65	1		
A4 Exercise Book 96 Page	\$ 1.25	1		
Document Wallet Plastic <b>Foolscap only</b> with Velcro closure	\$ 1.45	1		

### MATHEMATICS

A4 Exercise Book 96 Page	\$ 1.25	2		
A4 Graph Pad Spirax 1mm	\$ 3.10	1		
A4 Document Wallet Plastic with button closure	\$ 0.75	1		
Micador Masterbow Metal Compass with Leads	\$ 6.80	1		
Protractor 360 Deg 100mm	\$ 0.65	1		

### SCIENCE

A4 Exercise Book 96 Page	\$ 1.00	1		
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### HUMANITIES

A4 Exercise Book 64 Page	\$ 1.00	2		
Document Wallet Foolscap Cardboard	\$ 0.65	1		

### WAVE

A4 Exercise Book 48 Page	\$ 0.85	1		
A4 Display Folder	\$ 1.65	1		

## YEAR 7 ELECTIVE SUBJECTS

(Additional to General Stationery items listed above. Students ONLY require items for electives shown on their timetable)

DESCRIPTION	PRICE EACH	Quantity Required	Quantity Ordered	TOTAL PRICE
<b>FOOTBALL EXCELLENCE PROGRAM</b>				
A4 Exercise Book 64 Page (if selected in program)	\$ 1.00	1		
Document Wallet Foolscap Cardboard (if selected in program)	\$ 0.65	1		
<b>FOOD AND FIBRE PRODUCTION</b>				
Tea Towel (To bring clean each cooking week)	\$ 2.65	2		
A4 Document Wallet Plastic with button closure	\$ 0.75	1		
<b>DANCE AND DRAMA</b>				
Theatre Blacks Required (Black t-shirt and Pants or Leggings) – Purchase seperately				
<b>MUSIC</b>				
Music Exercise Book 96 Page (with manuscript in the middle)	\$ 1.85	1		
A4 Display Folder	\$ 1.65	1		
<b>VISUAL ART</b>				
A4 Display Folder	\$ 1.65	1		

Please  
Tick  
  
Home Delivery

Please  
Tick  
  
Olympia Office Pick Up

Please  
Tick  
  
Special Lay-By Option

### METHOD OF PAYMENT

TICK

..... Money Order enclosed

TICK

..... Credit Card (Please complete next section)

..... Zip Pay (Online Only)

..... Cash (Only at Olympia Office Products Office)

(Please make all Money Orders payable to "Olympia Office Products")

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### HOME DELIVERY

Delivery Address (if different from home address) .....

Any special delivery instructions: .....

..... (eg. Place to leave order/s if not home, dog on premises etc)

**TOTAL OF THIS ORDER:**

.....-.....

NAMES OF ANY OTHER ORDERS PLACED:-

..... Year .....	Total	.....-.....
..... Year .....	Total	.....-.....
..... Year .....	Total	.....-.....

Please staple all of your orders together for ease of processing

**THERE IS A \$9.95 CHARGE PER DELIVERY ADDRESS** .....9.95..

**OVERALL TOTAL** \$.....-.....

### CREDIT CARD ORDER

Name of cardholder.....

Address.....Telephone (.....)

Suburb/Town.....Post Code .....

Email .....

(Delete the one that doesn't apply) Charge my **VISA / MASTERCARD**

CARDHOLDER NUMBER : \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_

EXPIRY DATE : \_\_/\_\_\_\_ 3 DIGIT SECURITY CODE : \_\_\_\_

CARDHOLDER SIGNATURE .....

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Please check your order carefully. Once your order has been placed and payment has been made, no changes can be made.  
Refunds or exchanges are only available on products deemed faulty by the manufacturer.