



### **Rationale**

Albany Creek State High School sets high expectations for students in relation to engagement in curriculum, personal presentation, attendance and behaviour. In order to support students in achieving these expectations, minimum benchmarks should be met for students to participate in extra or co-curricular activities or to undertake school representation. Those students who fail to reach these minimum benchmarks risk having permission to participate in such activities withdrawn until such time as they once again meet these benchmarks.

### **Objectives**

This policy is designed to:

- reinforce positive expectations of students
- ensure students are provided with every opportunity to engage successfully in their academic studies and school life
- encourage students to meet minimum benchmarks for academic engagement, personal presentation, attendance and behaviour

### **Implementation**

*School representation* includes any activity where the student represents the school. Examples include, but are not limited to representative sport, debating, forums, competitions, eisteddfods and performances.

*Extra or Co-curricular activities* include any activity which is additional to the core curriculum being delivered. Examples include: special events in or out of timetabled lessons, additional courses, some camps, school musicals and specialised excursions which do not relate to the direct delivery of curriculum programs. For Year 12 students this can include the end of year Formal.

*Curriculum activities* such as subject excursions which relate to assessment, or camps where the focus is leadership and team development are not impacted by this policy.

Students who are impacted will be notified in writing of their ineligibility to participate in extra or co-curricular activities or school representation. Students who meet any of the following criteria may become ineligible to represent the school for a designated period:

- Any student awarded an N or U in effort and behaviour across two or more subjects
- Students with persistent behaviour breaches that impact the safety, wellbeing or good order and management of the school
- Students whose attendance falls below 85% and have unexplained absences
- Students with persistent uniform breaches

### **Non-Representation List**

The Term 1/Unit 1/Unit 3 interim report is the first formal advice of student performance in terms of effort and behaviour. Students who receive a rating of Needs Attention (NA) or

# SCHOOL REPRESENTATION POLICY

2024

ALBANY  
CREEK  
STATE  
HIGH  
SCHOOL



Unacceptable (U) in effort and behaviour in two or more subjects risk be placed on the Non-Representation List until a report at a subsequent reporting juncture indicates this is no longer the case. Failure to meet minimum benchmarks in Term 4 may impact on Term 1 of the following school year.

Students who have had persistent and substantial behaviour breaches risk being placed on the Non-Representation List until such time as they can demonstrate substantial improvement. This decision will be made by Deputy Principals who track behaviour incidents.

Students whose attendance falls below 85% and who have unexplained absences risk being placed on the Non-Representation List until such time as they can demonstrate substantial improvement. This decision will be made by Deputy Principals who track student attendance.

Students whose personal presentation breaches the Student Dress Code on a persistent basis risk being placed on the Non-Representation List until such time as they can demonstrate substantial and consistent improvement.

## **Exemptions**

Students who have made a team commitment or financial commitment prior to being withdrawn from representation may be permitted to participate in that activity during the term to minimise impact on others.

## **Review Request Process**

Any student who wishes to be removed from the Non-Representation List will be required to submit a review request to their Year Level Deputy Principal. Substantial improvement in the area for which the student was placed on the Non-Representation List will need to be demonstrated for the Year Level Deputy Principal to be satisfied to remove the student from the list.

Students will remain on the list until their self-submitted review request has been successful.

When a student is removed from the list, they will be notified in writing by the Deputy Principal. Cases will be considered on an individual basis.

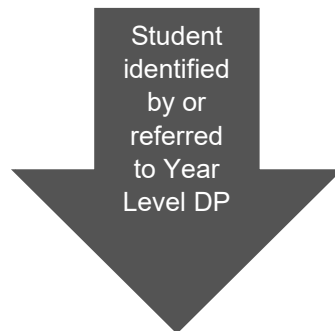
## **Policy Review**

This policy will be reviewed on a yearly basis by the Deputy Principal Community and Culture.



### Non-Representation List Flowchart of Action

Report card indicates NA or U for behaviour <u>and</u> effort for two or more subjects	Student has had persistent substantial behaviour incidents.	Student's attendance falls below 85% and student has unexplained absences	Student has received multiple and continued detentions for breaches of Student Dress Code
--	---	---	---



Deputy Principal makes decision to place student on Non-Representation List.  
Deputy Principal informs parent of student using Parent email re Non-Representation List and phone call.  
Deputy Principal informs Executive Assistant who places student in spreadsheet.



Deputy Principal considers evidence of substantial improvement. Benchmarks for improvement are:

Subsequent report card shows NA or U for effort <u>and</u> behaviour in only 1 or 0 subjects	Substantial improvement in behaviour has been evidenced.	Student's attendance rate has improved by a substantial amount	Student has not received uniform detentions or sought a uniform slip for 5 weeks
--	--	--	--

Deputy Principal makes decision to remove student from the Non-Representation List.  
Deputy Principal informs parent of student via email and phone call.  
Deputy Principal instructs Executive Assistant to remove student from spreadsheet.